

## Referral to Financial Counseling:

### **New Clients:**

Appointment Referral Link for **NEW** clients only-

[https://fecpublic.force.com/fecbot/s/referral?c\\_city=0014600001RLH00](https://fecpublic.force.com/fecbot/s/referral?c_city=0014600001RLH00)

Please complete the form in its entirety. For the sections below, please select the following:

- Under Referral Information, please select the following:
  - How did you hear about the FEC? Select **“Community Based Org”**
  - What partner organization referred you? Select the **LOCATION** of your “actual” office. This may not be your Agency’s name i.e. you are employed by Catholic Charities but you are located at McGruder. Please select McGruder for location. If your location is not yet listed, please reach out and let us know and we will get it added as soon as we can.
  - Other? Please type **“TFC” (VERY CRITICAL FOR DATA PURPOSES)**
  
- Under Appointment Preferences, please select the following:
  - Location? **United Way Greater Nashville**

### **Existing/Returning Clients:**

Appointment Request for **Follow Up** only- <https://www.nashville.gov/Mayors-Office/Economic-Opportunity/Financial-Empowerment-Center-Appointment-Request.aspx>

- Referring ORG, please type **“Returning TFC”**

There is also a “How To” video on the TFC Partner Portal. You can find this video under: Training Videos - > Financial Counseling.