



VITA

Performer's Expense Worksheet

List only actual expenses related to your ability to generate income – do not estimate
Exclude personal use

Line #	Description	Amount
08	Advertising and Publicity (headshots, resumes, website, etc.)	
08	Gifts for business development (limited to \$25 per person per year)	
10	Agents' commissions and Managers' fees (over \$600 to any one person requires 1099-MISC – out of scope for VITA)	
15	Business insurance (liability, etc.)	
16b	Interest expense	
17	Tax prep, legal, and professional fees (business-related only)	
18	Internet and / or cable expense (business percentage only – Total \$ _____ x _____ %) =	
18	Office supplies (stationery, postage, etc.)	
20a	Rental of cars, trucks and equipment (include mileage below)	
20b	Rental of studio space and / or equipment	
21	Makeup and hair care (only relative to working)	
21	Repairs of equipment, wardrobe, instruments, etc.	
22	Business software	
22	Misc. Supplies (small instruments, cords, sheet music, books, DVDs, scripts, iTunes, apps, strings, headphones, etc.)	
22	Stage manager supplies (kit, blacks, tools, etc.)	
22	Wardrobe and cleaning (used solely for performance – no streetwear)	
24a	Transportation and / or transit while seeking employment (Local - public transit, taxi, shuttle, Uber / Lyft)	
24b	Business meals and entertainment (do not include regular meals while traveling)	
25	Telephone (business percentage only – Total \$ _____ x _____ %) =	
27a	Audition expense	
27a	Coaching, Classes, and Lessons (music, voice, dance, acting, etc. – no gym memberships) (over \$600 to any one person requires 1099-MISC – out of scope)	
27a	Tickets for research (theatre, film, concert, dance, Netflix)	
27a	Tips and gratuities (backstage, dressers, stage door personnel, etc.)	
27a	Trade publications	
27a	Union dues and initiation fees (include AEA & SAG-AFTRA "working" dues)	
27a	Other	
27a	Other	
Form 1040 Line 29	Health insurance premiums	

Travel

Out of town travel for performances, services and / or job search
(If you used your own or a rental vehicle, include mileage in Auto section below)

Use per diems from <https://www.gsa.gov/travel/plan-book/per-diem-rates> unless actual lodging or meals are more advantageous

City	Purpose	Start date	End date	# Nites	Air, train or bus fare	Lodging Cost (See above)	Meals Cost (See above)	Meals (B/L/D)	Per Diem Lodging	Per Diem Meals
Totals										
					Line 24a	Line 24a	Line 24b		Line 24a	Line 24b

Auto

When did you place your vehicle in service for business purposes? _____

Of the total number of miles you drove your vehicle during 2017, enter the number of miles you used your vehicle for:

- a. Business _____
- b. Commuting (Miles driven each day from home to the first business location and driven from the last business location back home.) _____
- c. Other (Total miles minus (a) and (b)) _____

Was your vehicle available for personal use during off-duty hours? (Y/N) Yes No

Do you (or your spouse) have another vehicle available for personal use? (Y/N) Yes No

Do you have evidence to support your deduction? (Y/N) Yes No

If "Yes," is the evidence written? (Y/N) Yes No

Parking Fees: Yes No

Tolls: Yes No

Preparer: Add Parking Fees and Tolls to mileage amount calculated by TaxSlayer